

Benton County Road Department

PO Box 1001, Prosser, WA 99350

Phone: 509-786-5611

Email: publicworks@co.benton.wa.us

Road Approach Permit Check list

- 1) Apply for Road Approach Permit.
 - Complete application
 - Create site plan
 - Turn in Application and Site Plan to County via email, mail or in person.

- 2) 10 Day Review by Benton County Road Department.
 - a) Within 10 business days Benton County will contact the applicant asking for more information or approving the application.
 - b) If the road approach is existing and meets current County Standards proceed to step 6.

- 3) Upon approval from Benton County the Applicant shall construct a temporary construction access built to Benton County Standards and pay a non-refundable \$100 fee.
 - Pay \$100 fee online through "Point and Pay", in person or mail in a check or money order.
 - Construct temporary road approach
 - Request inspection of temporary road approach

- 4) Once payment has been made and inspection has been completed and approved the applicant will be issued a Temporary Road Approach Permit.
 - a) The Benton County Road Dept. will notify the Building Dept. that the Temporary Road Approach Permit has been issued

- 5) Applicant will have **180 days** to complete construction of the road approach in accordance with County Standards.
 - Complete construction of the Road Approach per Benton County Standard.
 - Request a Final Inspection.

- 6) Upon Approval of Final Inspection, the Road Dept. will forward the Final Approved Permit to the Building Dept. and to the Applicant.

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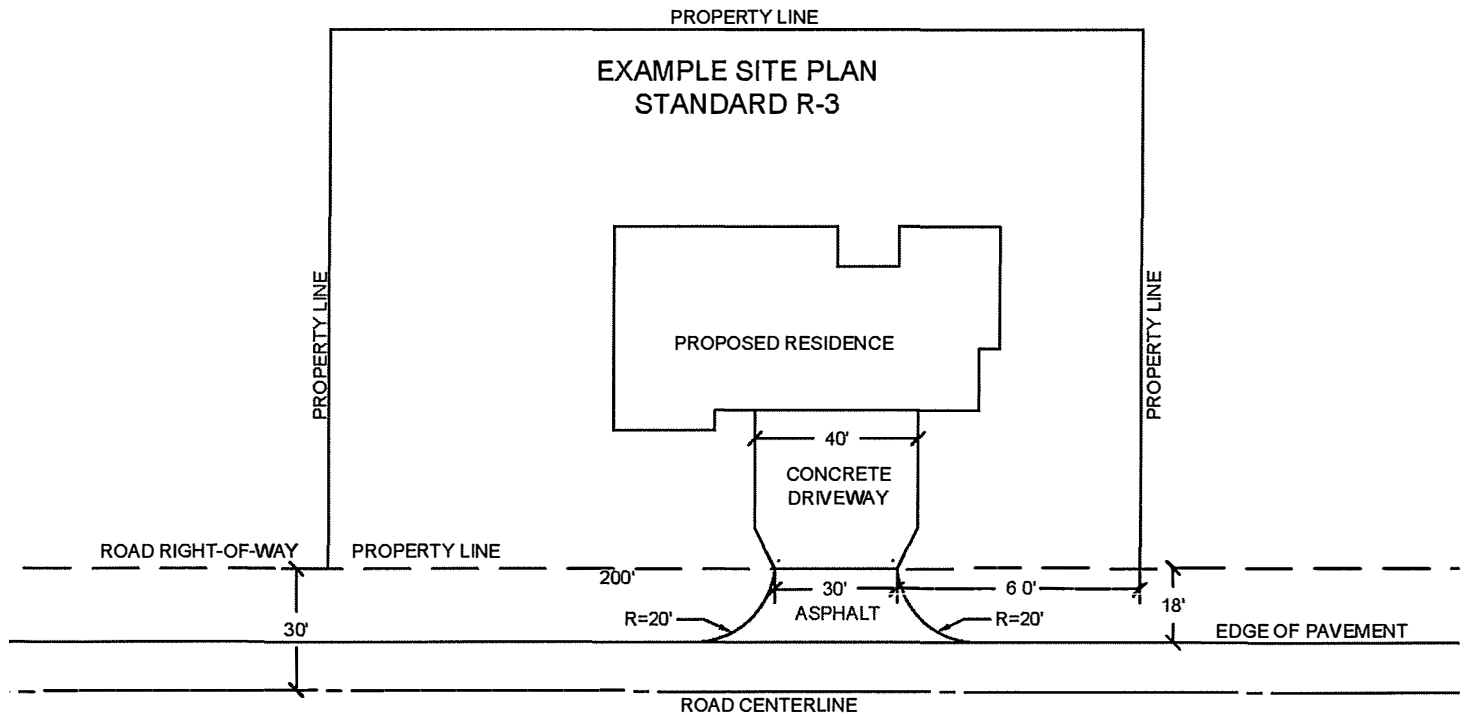
Supplemental Drawing Requirements

The following information is required from the applicant:

- Total property area
- Property lines
- Dimension the property line adjacent to any road
- Label roads, showing edge of road
- Width of approach(es) in ROW
- Surfacing material proposed in ROW
- Edges of pavement/gravel within the ROW
- Radii as required by standard detail
- Location of approach(es) w/respect to property lines

The site plan kept with the approach permit must reflect what will actually be built in the field.

Supplemental Drawing Example



ROAD APPROACH PERMIT CONDITIONS

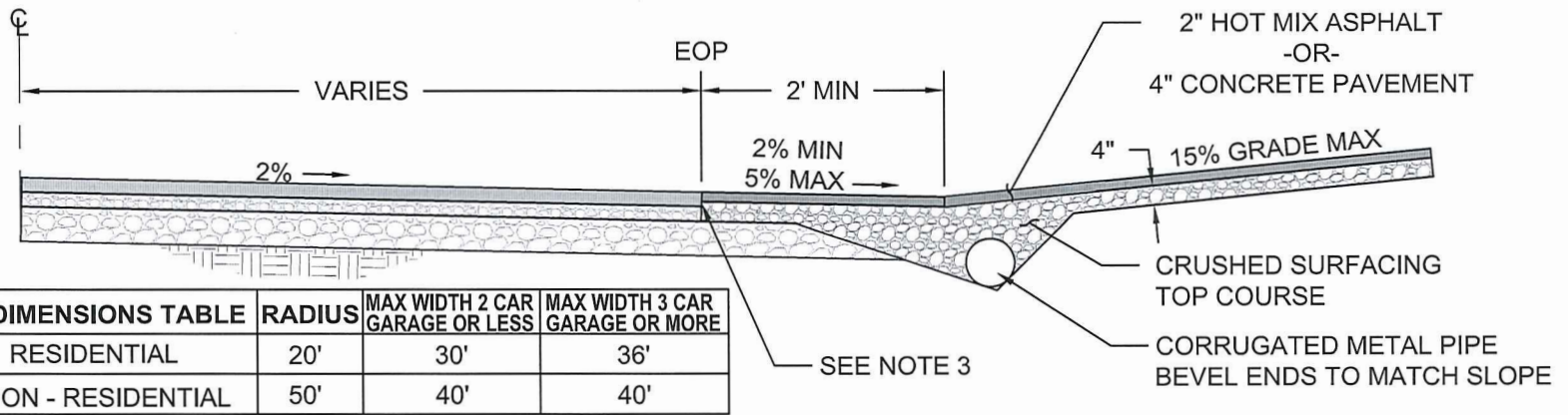
1. The property owner, designated as the grantee, their successors and assigns, shall be the right and authority to enter upon the right of way of the County road, street, alley, public place or structure as indicated on Page 1 of this form for the purpose of doing such work as applied for and approved by the County Engineer.
2. The location, type of work, materials and equipment used, manner of erection or construction, safeguarding of public traffic during work or after doing the same, mode of operation and manner of maintenance of project petitioned for, shall be approved by the County Engineer prior to the start of work and shall be subject to the inspection of the County Engineer so as to assure proper compliance with the terms of this permit.
3. The grantee shall commence work within thirty (30) days after granting of this permit. If the grantee shall have not completed the installation by the expiration date on Page 1 of this form the rights herein conferred shall cease and terminate unless renewed in writing by the County Engineer.
4. The grantee shall leave all roads, streets, alleys, public places and structures in as good and safe condition, after installation and operation or removal of the encroachment, in all respects as same were in before commencement of work by grantee.
5. The County Engineer, their agents or representatives, may do, order or have done any and all work considered necessary to restore to a safe condition any street, alley, public place or structure which is in a condition dangerous to life or property resulting from the grantee's facility or its installation as permitted herein, and upon demand the grantee shall pay to the County all costs of such work and material.
6. If at any time the County deems it advisable to widen, grade, regrade, pave, improve, alter or repair any road, street, public place or structure the County will, upon written notice by the County Engineer to the grantee, his representatives or agents, will at the sole cost and expense of the County raise, lower, change, move or reconstruct such installation to conform to the plans of work contemplated or ordered by the County. On completion of work by the County ownership and responsibility for the installation returns to the grantee as if the grantee had originally completed the work.
7. If upon written notice by the County Engineer the grantee fails to relocate any portion or all of the project as granted under this permit, the County, its agents or representatives may do any work at the cost and expense of the grantee and all costs to remove or reconstruct the same shall be borne by the grantee.
8. All such changes, reconstruction or relocation by the grantee shall be done in such manner as will cause the least interference with any of the County's work and shall be subject to the same provisions which control an original installation. The County shall in no way be held liable for any damage to the grantee by reason of any such work by the County it agents or representatives or by the exercise of any rights by the County upon roads, streets, public places or structures in question. The grantee will be given twenty four (24) hours written notice by the County Engineer or his representatives or agents of any blasting contiguous to the grantee's permit rights in order that they may protect their interests.
9. This grant or privilege shall not be deemed or held to be an exclusive franchise, nor prohibit the County from granting other permits or franchise rights of like or other nature to other public or private utilities, nor shall it prevent the County from using any of its roads, streets, public places and structures for any and all public use or affect its jurisdiction over all or any part of them.
10. Upon failure of the grantee to construct, use, occupy or maintain the encroachment in accordance with the provisions herein, or if the encroachment is abandoned, the County Engineer may take the following actions:
 - (a) Notify the grantee verbally, if possible, and by first class letter, or if the grantee is unavailable, post a notice of compliance at the site.
 - (b) If thirty (30) days after written notice or posting the non-compliance has not been corrected or if abandonment has continued, the County Engineer may remove or bring into compliance all installations upon the right of way at the expense of the grantee, which expense may be recovered from the grantee by the County.
11. All the provisions, conditions, regulations and requirements herein contained shall be binding upon the successors and assigns of the grantee and all privileges of the grantee shall inure to such successors and assigns as if they were specifically mentioned.
12. The Board of County Commissioners may at any time change, amend, modify, amplify or terminate any of the conditions herein enumerated so as to conform to any state statute or County regulation pertaining to the public welfare, safety, health or highway regulations as are or may hereinafter be enacted, adopted or amended. The Board may terminate this permit if grantee fails to comply with any such changes.
13. Grantee by accepting this permit agrees to notify and check with all utilities regarding their installations before commencing work, together with private property owners when such property is liable to injury or damage through the performance of such work and the grantee shall make all necessary arrangements relative to the protection of such property and utilities.
14. If the grantee engages a contractor to perform the work herein they shall notify the County Engineer of the contractor's name, address and telephone number. The Grantee is responsible to Benton County for the contractors work.
15. In accepting this permit the grantee, their successors and assigns agrees to protect and save harmless the County from all claims, actions, damages of every kind and description which may accrue to or be suffered by any persons, corporation or property by reason of the performance of any such work, character of materials used or manner of installation, maintenance and operation or by the improper occupancy of rights of way or public place or public structure, and in case any such suit or action is brought against the County for damages arising out of or by reason of any of the above causes, the petitioner, their successors or assigns will upon notice to them on commencement of such action defend the same at their sole cost and expense and will fully satisfy any judgement after the said suit or action shall have finally been determined, if adversely to the County.
16. Chapter 271, laws of 1969, First Extraordinary Session, regarding section corners, or other land boundary marks or monuments shall be observed. In accepting this permit the grantee agrees that should it be necessary to disturb, temporarily remove or destroy any such monument, the County Engineer will administer the same in accordance with regulations of the State of Washington Department of Natural Resources and the grantee shall reimburse the County for the Costs incurred.

The grantee acknowledges that all work is to be performed in strict compliance with the standards and specifications established by the Benton County Engineer, Benton County Resolution 2015-618 and all conditions appearing above and on the front side of this permit.

Owner/grantee Signature: _____ Date: _____

Owner/grantee (printed) _____

ATTENTION: Please DO NOT SIGN until application has been reviewed and APPROVED by the Benton County Road Department. This document MUST be signed by the property owner and no other party.



DIMENSIONS TABLE	RADIUS	MAX WIDTH 2 CAR GARAGE OR LESS	MAX WIDTH 3 CAR GARAGE OR MORE
RESIDENTIAL	20'	30'	36'
NON - RESIDENTIAL	50'	40'	40'

SEE NOTE 3

2" HOT MIX ASPHALT
-OR-
4" CONCRETE PAVEMENT

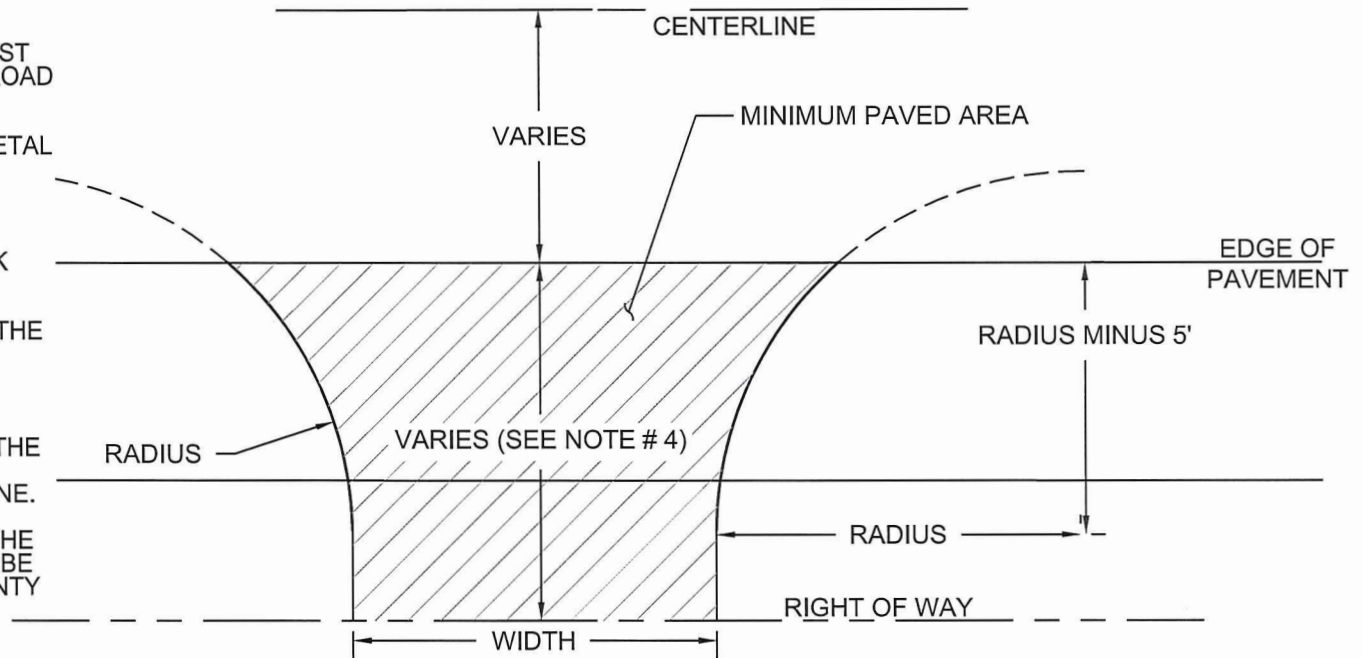
4" 15% GRADE MAX

CRUSHED SURFACING
TOP COURSE

CORRUGATED METAL PIPE
BEVEL ENDS TO MATCH SLOPE

NOTES:

- 1) DITCH BOTTOMS TO HAVE BALLAST COMP. IN PLACE, 3" MIN. DEPTH IF ROAD GRADE IS 5% OR STEEPER.
- 2) THE NEED FOR CORRUGATED METAL PIPE, SIZE, & LOCATION TO BE DETERMINED BY THE COUNTY ENGINEER.
- 3) NEAT VERTICAL SAW CUT & TACK EDGES OF EXISTING PAVEMENT.
- 4) APPROACH SHALL BE PAVED TO THE RIGHT OF WAY LINE OR 30' FROM CENTERLINE. WHICHEVER IS LESS.
- 5) CONCRETE ONLY ALLOWED FOR RESIDENTIAL APPROACHES WHEN THE PAVED WIDTH IS A LEAST 12 FEET WHEN MEASURED FROM CENTERLINE.
- 6) DEPENDING ON THE SITUATION THE DIMENSIONS SHOWN HEREON MAY BE VARIED AS REQUIRED BY THE COUNTY ENGINEER.



COUNTY ROAD APPROACH

APPROVED BY:

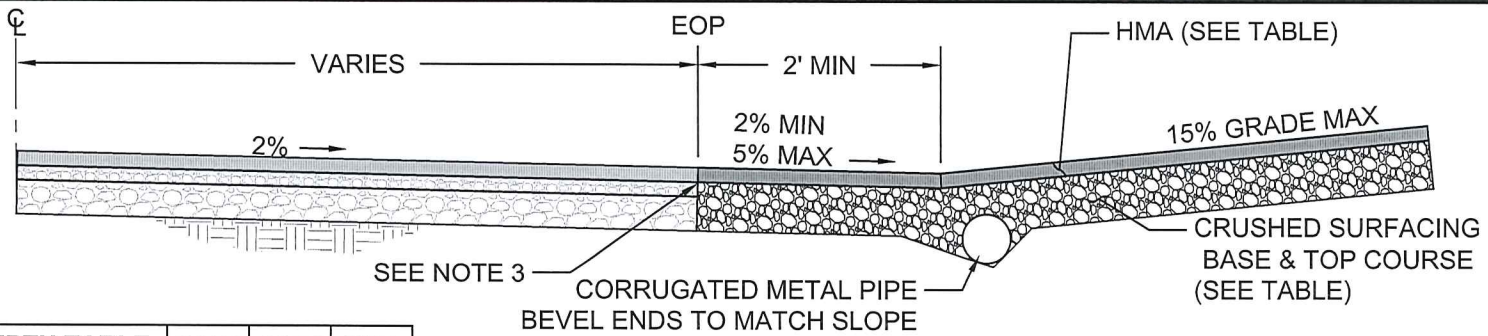
Matthew
COUNTY ENGINEER

4/25/17
DATE

STANDARD PLAN

R-3

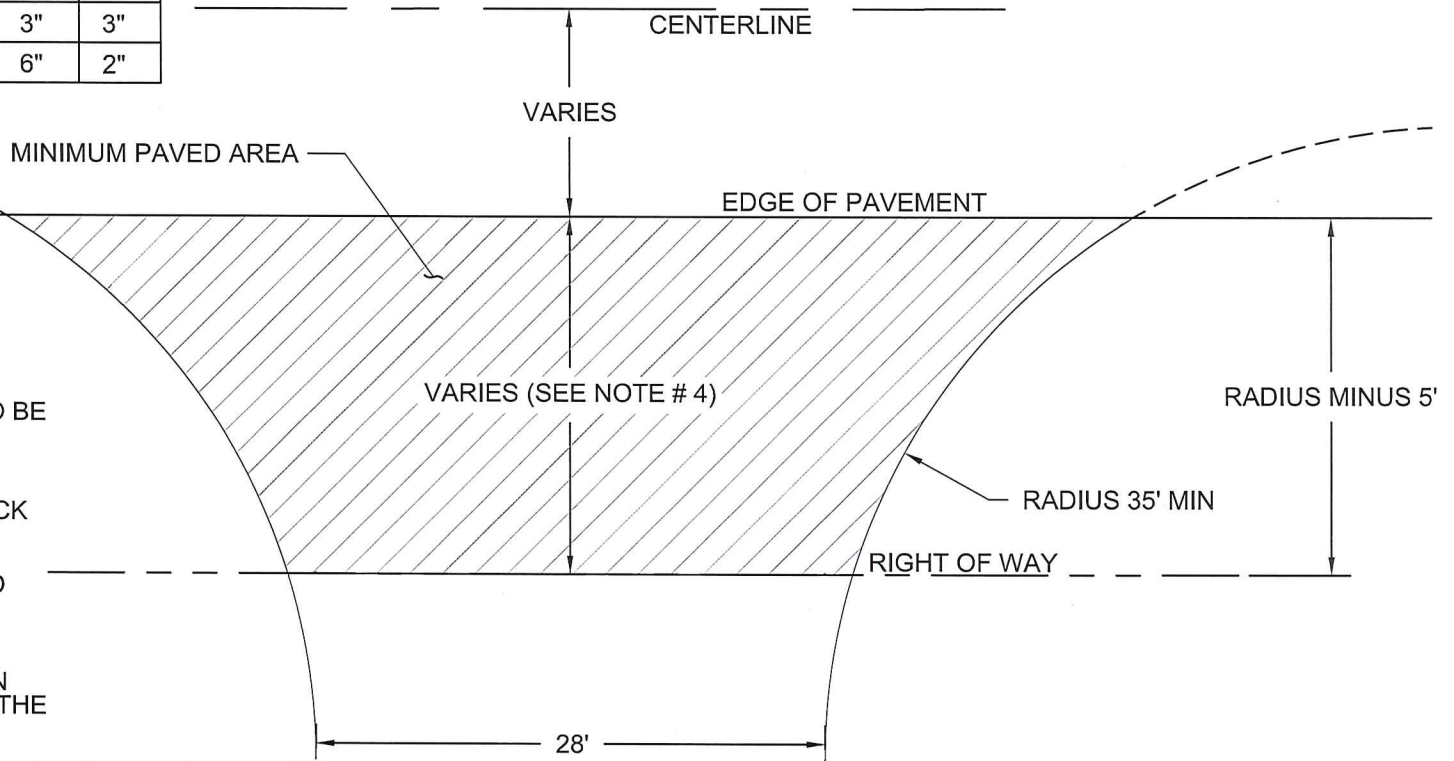
SHEET 1 OF 1



SURFACING DEPTH TABLE	CSBC	CSTC	HMA
RURAL	9"	3"	3"
URBAN LOCAL ACCESS	-	6"	2"

NOTES:

- 1) DITCH BOTTOMS TO HAVE BALLAST COMP. IN PLACE, 3" MIN. DEPTH IF ROAD GRADE IS 5% OR STEEPER.
- 2) THE NEED FOR CORRUGATED METAL PIPE, SIZE, & LOCATION TO BE DETERMINED BY THE COUNTY ENGINEER.
- 3) NEAT VERTICAL SAW CUT & TACK EDGES OF EXISTING PAVEMENT.
- 4) APPROACH SHALL BE PAVED TO THE RIGHT OF WAY LINE.
- 5) DEPENDING ON THE SITUATION THE DIMENSIONS SHOWN HEREON MAY BE VARIED AS REQUIRED BY THE COUNTY ENGINEER.



PRIVATE ROAD APPROACH

APPROVED BY:

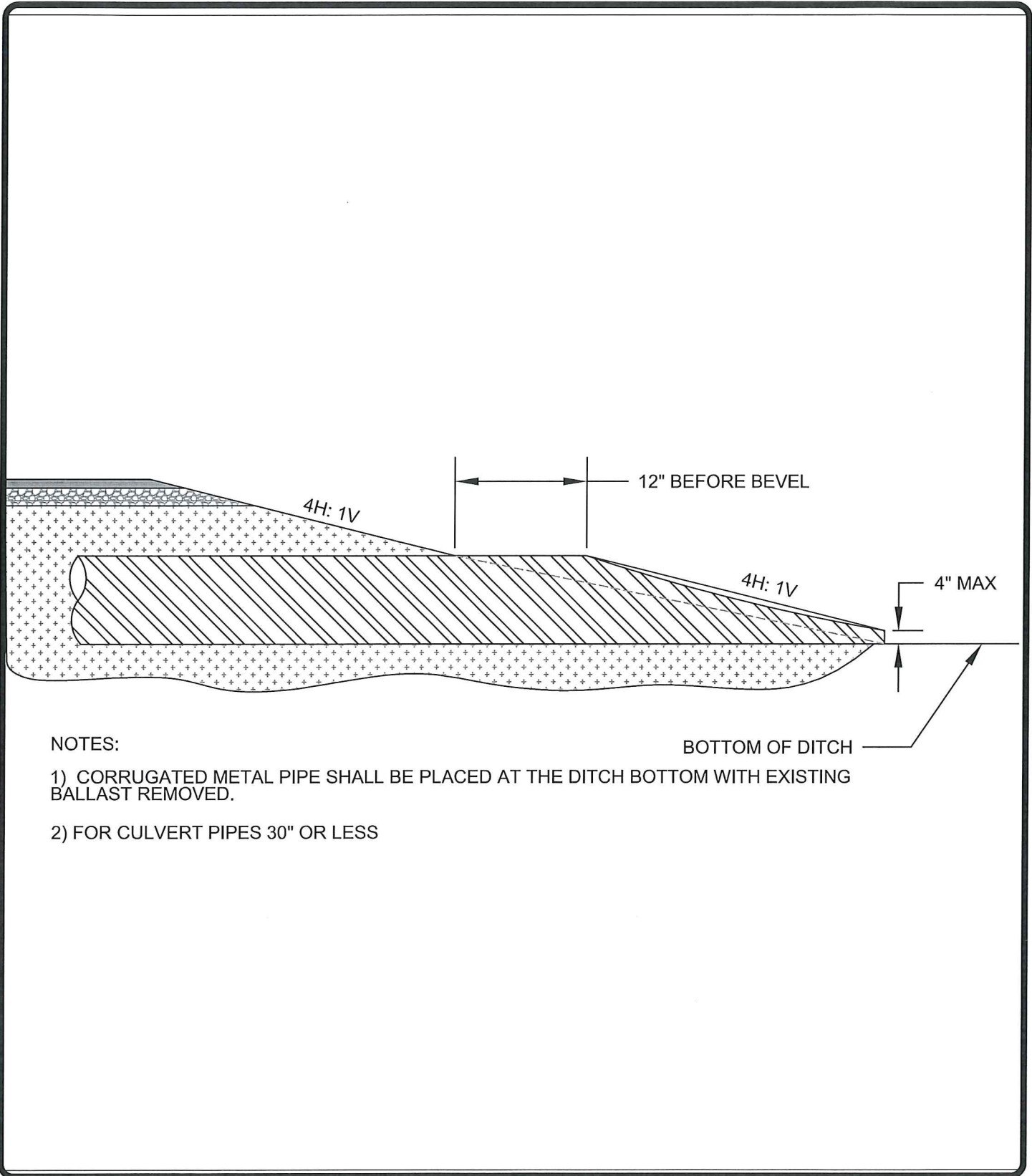
Matt M
 COUNTY ENGINEER

4/25/17
 DATE

STANDARD PLAN

R-4

SHEET 1 OF 1



NOTES:

- 1) CORRUGATED METAL PIPE SHALL BE PLACED AT THE DITCH BOTTOM WITH EXISTING BALLAST REMOVED.
- 2) FOR CULVERT PIPES 30" OR LESS



CULVERT END SECTION

APPROVED BY:

COUNTY ENGINEER

DATE

4/25/17

STANDARD PLAN

R-19

SHEET 1 OF 1